

**TANZANIA COMMISSION FOR SCIENCE
AND TECHNOLOGY
(COSTECH)**



**NATIONAL RESEARCH
REGISTRATION AND CLEARANCE
GUIDELINES**

2018

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ABBREVIATIONS AND ACRONYMS

COSTECH	Tanzania Commission for Science and Technology
DTA	Data Transfer Agreement
M&E	Monitoring & Evaluation
M.Sc	Master's of Science
MTA	Material Transfer Agreement
NGO	Non Governmental Organization
NIMR	National Institute of Medical Research
NRRC	The National Research Registration Committee
PhD	Doctor of Philosophy
PI	Principal Investigator
TAWIRI	Tanzania Wildlife Research Institute
TFDA	Tanzania Food and Drug Authority
TZ	Tanzania

1.0 INTRODUCTION

1.1 BACKGROUND AND CONTEXT

The Tanzania Commission for Science and Technology (COSTECH) is a public institution established by the Act of Parliament No. 7 of 1986. COSTECH was successor to UTAFITI which had been in existence since 1972. The Commission is under the Ministry responsible for Science and Technology and is the principal advisory organ to the Government on all matters relating to scientific research, innovation, and technology development and transfer.

Given our experience in the last 30 years in relation to the registration of research projects, COSTECH has seen the need for strengthening guidelines which provide guidance on the processes for registration and clearance of all research activities conducted within Tanzania mainland. The guidelines shall be applicable to all individuals and institutions/organizations conducting research, as mandated in the Commission for Science and Technology Act No. 7 of 1986 (revised) described in part II section 5 caption 2 (b) and (c).¹ These include all higher learning, research and development institutions which are under government ministries, departments, agencies, private companies/enterprises, non-governmental and intergovernmental organizations, international agencies, and community based organizations. These guidelines will also be useful for professional bodies to incorporate into their codes of conduct in their efforts to advance professionalism through embracing research. Researchers intending to undertake research in Zanzibar are required to seek permission from the Second Vice-Presidents Office, Zanzibar.

1.2 COSTECH'S MISSION STATEMENT

To foster a knowledge-based economy through the promotion and coordination of research, technology development and innovation for sustainable development in Tanzania.

1.3 MANDATES, ROLES AND FUNCTIONS

The principal roles and responsibilities of the Commission as provided in the COSTECH Act No 7 of 1986 (Cap 226 rev 2002), include:

- i. to prepare and review the national science, technology and innovation programmes, including dissemination and transfer of technology;
- ii. to monitor and co-ordinate activities relating to scientific research, technology development and innovation of all persons or bodies concerned with such activities;

¹ Tanzania Commission for Science and Technology Act of 1986 (revised)

- iii. to acquire, store and disseminate scientific and technology information; and for that purpose, to hold or sponsor conferences, symposia, meetings, seminars or workshops; publish any newspaper, journal or periodical; or do any other act or thing designed to promote interest in science, technology and innovation;
- iv. to advise the Government on matters such as priority areas for scientific research; allocation and utilization of research and innovation funds according to priorities; scientific research and regional and international co-operation in scientific research, innovation and technology development and transfer; and matters relating to the training and recruitment of research personnel.

In executing its roles and functions on monitoring and coordination of research, the Commission has set up various national advisory committees. One of these is the National Research Registration Committee (NRRC), which assists COSTECH in maintaining a with a commitment to facilitate innovative and high quality research in the country. The NRCC thus receives and reviews research proposals for their scientific merit, safety suitability and ethical appropriateness. When these are deemed satisfactory, the NRCC issues research permits that allow one to conduct research in the country and by doing so, the approved research proposal is duly registered in the country's research database.

These guidelines establish the key processes, procedures, practices and minimum requirements necessary for research approval, registration and conduct of research in Tanzania. The mandatory requirements in the guidelines represent a useful instrument for researchers (both Tanzanian nationals and foreign), and other stakeholders including research funders, research organizations, research ethics committees, NGOs and research subjects.

1.4 OBJECTIVES

The overall objective of the guidelines is to document all research activities to enable coordination, promotion and prioritizing of research, as well as the use of research results, for sustainable development in Tanzania.

The specific objectives are to:

- i. ensure that research conduct in Tanzania is of the required standards which observe national rules and regulations;
- ii. document and register diverse research activities in Tanzania;
- iii. secure results of research undertaken in Tanzania and promote its utilization in policy and practice;

- iv. safeguard the dignity, rights, safety and well-being of all study subjects and flora/fauna;
- v. reduce systemic risks imposed through the research undertaking; and
- vi. provide research permits for all research undertaken.

2.0 RESEARCH CATEGORIES

For the purposes of these these guidelines, research shall be understood as “any type of systematic investigation, testing or evaluation designed to develop or contribute to a body of knowledge”. It includes research in all sectors, such as industry, medicine, agriculture, humanities and social sciences, natural and physical sciences, as well as experimental development work leading to new designs, products or processes for the overall improvement of the human condition.

Three categories of research are identified on the basis of their duration:

- A. Short-term research for accredited undergraduate and Masters’ degrees (lasting one year or less)
- B. Research lasting up to three years; and
- C. Long-term research lasting more than three years.

The following requirements apply for each of the research categories during the registration process.

- A. Short-term Research:
 - a. It may involve only one person;
 - b. It should be for Undergraduate or Masters’ degrees;
 - c. It should be for a maximum of one year;
 - d. In case of foreign applicants, the researcher should affiliate with a recognized local tertiary education institution and/or a research institution with relevant expertise.
- B. Medium-term research lasting between one and three years:
 - i. It should preferably address topics/themes from the current national research priority areas.²
 - ii. In the case of foreign applicants, they should affiliate with a research institution or tertiary education institution in Tanzania

² Refer to the National Research Priorities.

and involve local research collaborator(s) through their respective institutions.

- iii. It should train, mentor or support at least one Tanzanian at Master's Degree level.

C. Long term research lasting beyond three years:

- i. It should preferably address topics/themes from the current national research priority areas.
- ii. It should include a capacity-building component to support residents at Masters, PhD and post-doctoral levels.
- iii. In the case of foreign applicants, they should affiliate with a recognized local research institution or tertiary education institution and involve local research collaborators. One of these would preferably be a co-PI (co-Principal Investigator) with relevant expertise.

3.0 DOCUMENTS REQUIRED FOR RESEARCH CLEARANCE

All applications and attachments must be submitted to the Director General of COSTECH through an online system available at www.costech.or.tz, or emailed to rclearance@costech.or.tz, at least three months before the intended commencement of research in Tanzania. Application forms and templates of the required supporting documents are available on the COSTECH website at www.costech.or.tz. The research clearance application forms must be accompanied by the following documents:

- a) Detailed curricula vitae of all researchers involved in the project;
- b) A full research proposal indicating important sections: summary/ synopsis, introduction, problem statement, objectives and significance of the research, hypotheses or research questions/ theoretical framework, detailed methodologies and timeframe.
- c) The sponsor's covering letter;³
- d) For foreign applicants, scientific and research ethics approval from an appropriate institutional authority in the PI's country of residence;
- e) Research ethical clearance (where applicable) from subject matter authorities in Tanzania such as:
 - i. the National Institute of Medical Research (NIMR) for research in medical, public health and/or human health;

³ Sponsor is a person or body providing primary financial and/or material support for the project.

- ii. the Tanzania Food and Drugs Authority (TFDA) for clinical trials;
 - iii. the Tanzania Wildlife Research Institute (TAWIRI) for research on wildlife and natural resources conservation;
 - iv. any other approved ethical clearance institution.
- f) A supporting letter from a Tanzanian affiliate institution;
 - g) For a foreign applicant, a copy of the front page of the PI's passport, with personal details of the applicant.
 - h) Three current passport size photos;
 - i) A (scanned) copy of a receipt as proof of payment for a non-refundable standardized research application fee (US \$ 50.00) payable to:

Name of Account	Tanzania Commission for Science and Technology
Name of Bank:	National Bank of Commerce Ltd, Samora Avenue Branch P.O. Box 9002 Dar es Salaam. Tanzania
Account Number	012105018998
Account Currency	United States Dollars (\$)
Swift Number/code	NLCBTZTX

4. REQUIREMENTS FOR RESEARCH CLEARANCE

- a) In case a new researcher is to join an on-going research project for which a research permit has already been granted, the PI shall submit a request for a research permit for the new member to COSTECH at least two (2) months prior to his/her joining the research team. This should include a detailed curriculum vitae and a clear justification for the additional researcher in the ongoing project.
- b) It is anticipated that the PI will remain responsible for the the project for the entire duration, unless circumstances dictate

otherwise. Should the PI need to be changed, the host or affiliate institution shall write to notify COSTECH within one month of the departure of the outgoing PI. This will be done in writing, explaining the reason for the change and the suitability of the newly identified PI. The amendment request, accompanied by an up to date progress report, shall be subjected to the usual approval process; during which time the research will be suspended.

- c) Once the research permit application is approved, the PI will be notified by email and will be required to collect the research permit certificate from COSTECH. A proof of payment of the research permit fee (US\$300) will be presented to the research registration desk at time of collection.
- d) All researchers granted research permits that involve the collection of materials such as soils, rocks, minerals, human, plant or animal data intended to be exported outside Tanzania, must submit a signed Material Transfer Agreement (MTA) and a Data Transfer Agreement (DTA) between the Tanzania host/affiliate institution and its foreign counterpart. The MTA/DTA will indicate terms for collecting, storing/managing, transporting, disposal or return of the materials/data to Tanzania after the completion of the research project. This complies with national and international laws.
- e) An Applicant who has been permitted to conduct research in Tanzania is obliged to lodge a soft copy and two (2) hard copies of the research report or thesis with COSTECH on completion of research.
- f) COSTECH will have access to data and research premises of the permitted research projects.
- g) The PI permitted to conduct research in Tanzania is obliged to submit quarterly and annual reports.
- h) PIs who fail to submit satisfactory final reports or theses from research work in Tanzania may not be cleared for new projects. Sponsoring institutions and referees share the responsibility of making sure that researchers sponsored by them observe the foregoing regulations. A breach of the regulations could result in refusal of permits for other researchers sponsored by the same institutions or referees.

- i) Any patent, intellectual property or royalty emanating from any research approved by the (NRRC) shall be owned as stipulated in the research proposals and in accordance with the IP policy of the respective research institution.

5.0 PROCESSING NEW APPLICATIONS

Once COSTECH receives a new application, the secretariat shall do the following:

1. Conduct a pre-committee review to ensure that all the required documents have been submitted..
2. If any documents are missing, request them from the applicant. No application will be further processed if any required documents are missing.
3. If all required documents are complete, register the application and write the applicant to acknowledge receipt of the application within five working days.
4. Submit the complete application to selected institution(s)/individual(s) for expert review and recommendation on the quality and significance of the research.
5. Receive comments from local reviewers and submit to the NRRC for discussion and final verdict.
6. Record the decision of the NRRC on the application.
7. Inform the applicant on the NRRC decision.

6.0 SUBMISSION OF RENEWAL APPLICATIONS

The research permit is valid for only twelve (12) months and therefore all research lasting more than a year has to request for renewal of the research clearance.. The ongoing research shall be reviewed to ensure continued adherence to the study proposal approved in the previous permit and to see if any material changes have occurred in the research. The renewal application is also an opportunity for the NRRC to determine whether there are any important findings already that might influence policy or practice or even cause the research to be terminated altogether.

A PI who wishes to continue with the research beyond the expiry date of the research permit should write to COSTECH two months before the operational permit's expiry date, to request for an extension or renewal of the permit. The request should be accompanied by a progress report which contains:

- a. the title of the study;
- b. COSTECH Registration reference number;
- c. study area/site,
- d. brief background and objective of the study;

- e. progress in the reporting period;
- f. constraints/problems encountered; and
- g. implementation plan for the period requested.

The PI may provide any other pertinent information as he/she deems fit. Together with the progress report, the PI will submit the following:

1. a progress report as per the COSTECH template in both soft and hard copy;
2. a supporting letter of recommendation from the affiliate institution;
3. three passport photos of each participating researcher;
4. for foreign researcher, a copy of a receipt for the research permit fee of USD300 per person/ year

7.0 PROCESSING RENEWAL APPLICATIONS

Upon receiving the application, the secretariat shall do the following:

1. Acknowledge receipt of the documents
2. Record and assign codes to the applications
3. Conduct a pre-committee review to ensure that all the required documents have been submitted.
4. If any documents are missing, request them from the applicant. No application will be further processed if any required documents are missing.
5. If all required documents are complete, register the application and write the applicant to acknowledge receipt of the application within five working days.
6. Submit to the NRRC for discussion and final verdict.
7. Record the decision of the NRRC on the application.
8. Inform the applicant on the NRRC decision.

8.0 DECISIONS OF THE NRRC

The NRRC shall reach its decision through a consensus of members forming a quorum at the meeting. The decision may be

- i. Approval without further amendments
- ii. Approval subject to minor amendments such as missing budget, local contact.
- iii. Approval subject to major amendments: This will hold if the proposal has scientific flaws (no justification, unclear objectives, poor/unclear methodology such as unjustified sample size/sampling frame and methods, unclear outputs and outcomes)

- iv. Permit denial where the proposal compromises national security, fails to address ethical requirements or implies possible detrimental effects to national and international policies. In such cases, the NRRC shall include in its written notification to the applicant a statement of reasons for its decision. It shall give the applicant an opportunity to respond in person or in writing and if the applicant is still not satisfied with the Committee's decision, the arbitration mechanism shall involve the PI presenting an appeal to the Commission.

NRRC may also decide to postpone decisions on a proposal if more information or consideration is required.

9.0 MONITORING AND EVALUATION

The Monitoring & Evaluation (M&E) serves to implement the mandate of COSTECH to coordinate, promote and monitor all research in Tanzania. Through Monitoring & Evaluation, COSTECH specifically aims to address the following key areas during research implementation:

- I. Assessment of compliance to terms and conditions (conduct of researchers)
- II. Assessment of the impact(s) of project including long term consequences, innovation, positive and negative effects
- III. Evaluation of efficiency of the project implementation (Implementation timeline versus progress)
- IV. Coordinate Evaluation of effectiveness of the project (extent of objectives achievement, challenges and opportunities)

Determine of (potential) sustainability of the project in order to achieve above objectives, the following techniques are considered in the M&E processes:

- i. Progress Reports: Researcher is required to submit quarterly (3 months) progress and final report to COSTECH followed by publications / Thesis and alike derived from his / her study.
- ii. Site Visits: COSTECH staff or designated researcher (s) may conduct random or planned visits research sites to check if terms and conditions are complied⁴.

10.0 TERMINATION OF RESEARCH

The Commission reserves the right to suspend, terminate or revoke a research permit in the event of gross misconduct or violation of the provisions of these Guidelines or when deemed necessary. Such suspension, termination or revocation will only take place after thorough investigation of reports or allegations of non-compliance.

⁴ PI will be notified in advance to make necessary arrangement prior the visit

11.0 FAILURE TO REGISTER A RESEARCH TO COSTECH

Any person who does not register a research proposal with COSTECH shall not be exonerated from action against him/her. The legal consequences of non-compliance with these guidelines will follow in accordance with the laws and regulations of the United Republic of Tanzania.

12.0 DISPUTE SETTLEMENT

Any differences arising from the implementation of these guidelines shall be resolved in good faith, through negotiations between the Parties. The remedy for any breach of these guidelines shall be limited to the right to terminate the permit and institute legal measures if such breach is not resolved within thirty (30) days after notice from COSTECH.

13.0 AFFILIATION TO LOCAL INSTITUTIONS

All foreign researchers are required to identify and get affiliated to a local recognized institution which has the appropriate capacity in the relevant type of research. The researchers should obtain a letter of recommendation from the local institution, and submit to COSTECH. Local affiliate institutions should support foreign researchers and work towards building constructive collaborative partnerships with them. They should put in place institutional policies and mechanisms of taking stock of research activities, including modalities for sharing data, material transfer agreements, Access Benefit Sharing Agreements, managing intellectual property and disseminating research results. Tanzanians who do not have formal and recognized research institution affiliation may be permitted to indicate local recognized administrative/governance units.

14.0 AMENDMENTS TO THE GUIDELINES

These guidelines may be reviewed and where necessary, amended periodically.

SIGNED THIS:^{21st} day of May 2018



.....
Prof. Makenya Abraham Honoratus Maboko
Chairman, COSTECH Board

APPENDICES

APPENDIX 1: APPLICATION FORM

(To be completed by the applicant)

PART I

1. Personal information	
a. Surname of applicant	
b. Other names	
c. Passport number	
Issued at	
Date of Issue	
Expiry Date	
d. Permanent Residence (postal and physical)	
e. Physical Address and contacts while staying in Tanzania	
f. Telephone number	
g. Email	
h. Fax	
i. Age	
j. Sex	
k. Nationality	
l. Qualifications (Please attach above details and their curricula vitae for other research staff)	
2. Personal Reference (Give names and full addresses of two Senior academic/professional referees who are professionally qualified in the same field of research you wish to undertake)	
A. Name of First Referee:	
Qualification	
Specialization	
Institution name and address	
Occupation	
Contacts: Telephone number:	
Email	
Fax	
Referee's Signature	
Date	
B. Name of Second Referee:	

Qualification	
Specialization	
Institution name and address	
Occupation	
Contacts: Telephone number:	
Email	
Fax	
Referee's Signature	
Date	
PART II	
3. Historical information	
a. Did you apply for Permit to conduct research in Tanzania before?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If yes, provide the title of the research previously applied for:	
b. The application was	approved <input type="checkbox"/> rejected <input type="checkbox"/>
If approved, provide COSTECH's letter's reference number dated
c. Have you sought any affiliation with a Tanzanian institution?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If yes, please give the name of the institution and purpose of affiliation	
If no, you should seek research affiliation with a relevant approved Tanzanian institution and provide the name of the institution. Affiliation is mandatory before a permit can be issued and it is the responsibility of a researcher to look for such affiliation. Note that affiliation is not required for researchers under approved bilateral or multilateral aid schemes	
d. Name of University/Organization under which the research project is being undertaken	
e. Source(s) of support (finances or materials)	
f. Amount/kind	
g. Title of Research project	
h. Purpose of the research (e.g. MSc., PhD., Post-Doctoral, Other (specify)	
i. Location of the Fieldwork:	
i. Division	
ii. District(s)	

iii. Province(s)/Region(s) (Please note that the Government of Tanzania may assign an alternative location).	
4. Estimated period of the project	from to
5. Will you need to access any Public Records for data collection? If yes, list them.	
6. Will you need to interview Government Officials? If yes, list them.	
7. Will you need to interview members of the public? If yes, explain how. (Please incorporate details of sampling procedures, if relevant, in the description of your project).	
8. Do you intend to use questionnaires? If yes, please attach them.	Yes <input type="checkbox"/> No <input type="checkbox"/>
9. List major equipment to be brought to Tanzania for research purposes.	
I,, certify that I have read and understood the conditions given in parts I and II, and that the information given by me in part II is correct to the best of my knowledge. I also agree to abide by the conditions as required.	
Signature	
Date	
I,, do agree to deposit a soft copy and four (4) bound copies of the final comprehensive report/thesis (written in English) resulting from my research project with COSTECH within a year from the date indicated as the completion date of the project.	
Signature	
Date	
PART III	
(For official use by affiliate institution)	
10. Name of affiliate institution	
11. Recommendation by the Head of the Affiliate Institution	
a. Name	
b. Position/Title	
c. Official Stamp and Signature	
d. Date	

PART IV

(For official use only)

12. Comments by COSTECH's Specialist Sub-Committee	
a. Name	
b. Signature	
c. Date	
13. NRRC Recommendations	

APPENDIX 2: TANZANIAN RESEARCH AND ACADEMIC INSTITUTIONS

Below are lists of some Tanzanian research and academic institutions (Universities, Colleges, Faculties, Schools) for possible affiliation. Please note that these lists are not exhaustive and are subject to change from time to time. For further information, please visit hyperlinked institutions based on sectors and ownership.

1: UNIVERSITIES

S/NO.	PUBLIC UNIVERSITIES
1.	University of Dar es Salaam
2.	Sokoine University of Agriculture
3.	Open University of Tanzania
4.	Ardhi University
5.	State University of Zanzibar
6.	Mzumbe University
7.	Muhimbili University of Health & Allied Sciences
8.	Nelson Mandela African Institute of Science and Technology
9.	University of Dodoma
10.	Mbeya University of Science and Technology
11.	Moshi Cooperative University
12.	Mwalimu Julius K. Nyerere University of Agriculture and Technology

S/NO.	PRIVATE UNIVERSITIES
1.	Hubert Kairuki Memorial University
2.	International Medical and Technological University
3.	Tumaini University Makumira
4.	St. Augustine University of Tanzania
5.	Zanzibar University
6.	Mount Meru University
7.	University of Arusha
8.	Teofilo Kisanji University
9.	Muslim University of Morogoro
10.	St. John's University of Tanzania
11.	University of Bagamoyo
12.	Catholic University of Health and Allied Sciences

13.	St. Joseph University in Tanzania
14.	United African University of Tanzania
15.	Sebastian Kolowa Memorial University
16.	University of Iringa
17.	AbdulRahman Al-Sumait Memorial University
18.	Mwenge Catholic University
19.	Ruaha Catholic University
20.	Eckernforde Tanga University
21.	Aga Khan University
22.	Kampala International University

2. RESEARCH INSTITUTES BY SECTORS

S/NO.	AGRICULTURE & LIVESTOCK INSTITUTES
1.	Agricultural Research Institute – Kizimbani
2.	Agricultural Research Institute – Naliende
3.	Agricultural Research Institute – SELIAN Arusha
4.	Agricultural Research Institute - Ukiriguru
5.	Agricultural Research Institute (ARI) - Uyole
6.	Agricultural Research Institute - Katrin, Ifakara
7.	Agricultural Research Institute - Maruku
8.	Centre for Infectious Disease and Biotechnology
9.	Dakawa Agricultural Research Institute
10.	Ilonga Agricultural Research Institute
11.	Mikocheni Agricultural Research Institute
12.	Mlingano Agricultural Research Institute (ARI Mlingano)
13.	Naliende Cashewnut Research Centre
14.	Sugarcane Research Institute - Kibaha
15.	Tanzania Coffee Research Institute (TACRI) - Lyamungu
16.	Tanzania Livestock Research Institute (TALIRI) – Kongwa
17.	Tanzania Livestock Research Institute (TALIRI) - Mabuki
18.	Tanzania Livestock Research Institute (TALIRI) - Naliende
19.	Tanzania Livestock Research Institute– (TALIRI) Tanga
20.	Tanzania Livestock Research Institute (TALIRI) - West Kilimanjaro
21.	Tanzania Livestock Research Institute – Mpwapwa
22.	Tanzania Livestock Research Institute – Uyole
23.	Tanzania Pesticide Research Institute (TPRI)
24.	Tanzania Vaccine Institute (TVI)

25.	Tanzania Veterinary Laboratory Agency
26.	Tanzania Veterinary Laboratory Agency (TVLA) - Iringa
27.	Tanzania Veterinary Laboratory Agency (TVLA) - Arusha
28.	Tanzania Veterinary Laboratory Agency (TVLA) - Mtwara
29.	Tanzania Veterinary Laboratory Agency (TVLA) - Dodoma
30.	Tanzania Veterinary Laboratory Agency– (TVLA) - Mwanza
31.	Tanzania Veterinary Laboratory Agency– (TVLA) - Tabora
32.	Tea Research Institute Maruku (TRIT)
33.	Tengeru Agricultural Research Institute (HORTI)
34.	Tobacco Research Institute of Tanzania (TORITA)
35.	Vector & Vector-Borne Diseases Research Centre- Tanga
36.	Vector and Vector Borne Diseases Research Institute

S/NO. INDUSTRY AND ENERGY INSTITUTES	
1.	Tanzania Bureau of Standards (TBS)
2.	National Construction Council (NCC)
3.	National Housing & Building Research Agency (NHBRA)
4.	Dar es Salaam Institute of Technology
5.	Tanzania Automotive Technology Centre (TATC)
6.	Tanzania Engineering & Manufacturing Design Organization (TEMDO)
7.	Tanzania Atomic Energy Commission (TAEC)
8.	Centre for Agricultural Mechanization & Rural Technology (CAMARTEC)
9.	Tanzania Industrial Research & Development Organization (TIRDO)
10.	Small Industries Development Organization (SIDO)

S/NO. NATURAL RESOURCES INSTITUTES	
1.	Tanzania Wildlife Research Institute (TAWIRI)
2.	Tanzania Forestry Research Institute (TAFORI)
3.	Tanzania Fisheries Research Institute (TAFIRI)
4.	Ngorongoro Conservation Area Authority (NCAA)
5.	Tanzania National Parks (TANAPA)
6.	Beekeeping Training Institute - Tabora

7.	College of Wildlife Management (CAWN) - Mweka
8.	Forest Industries Training Institute (FITI)
9.	Forest Training Institute (FTI) - Olmotonyi
10.	National College of Tourism (NCT)
11.	National Museums of Tanzania (NMT)
12.	Pasiansi Wildlife Training Institute (PWTI)
13.	Tanzania Forest Services Agency (TFS)
14.	National Herbarium of Tanzania (NHT)
15.	National Plant Genetic Resources Centre (NPGRC)
16.	National Plant Quarantine Station(NPQS)

S/No	MEDICAL AND PUBLIC HEALTH INSTITUTES
1.	National Institute for Medical Research (NIMR)
2.	Ifakara Health Institute (IHI) - Dar es Salaam Office
3.	National Institute for Medical Research (NIMR) - Amani Centre
4.	Ifakara Health Institute (IHI) - Bagamoyo Branch
5.	National Institute for Medical Research - Tanga Research Centre
6.	National Institute for Medical Research - Mwanza Research Centre
7.	National Institute for Medical Research - Tukuyu Research Station
8.	Tanzania Food and Nutrition Centre (TFNC)
9.	Tanzania Food and Drug Authority (TFDA)

S/NO.	SOCIAL SCIENCES INSTITUTES
1.	National Bureau of Statistics
2.	President's Office, Planning Commission – Tanzania
3.	Economic and Social Research Foundation (ESRF)
4.	Policy Research for Development (REPOA)
5.	College of Social Sciences (CoSS) - University of Dar es Salaam
6.	University of Dar es Salaam Business School (UDBS)
7.	Institute of Development Studies (IDS) - University of Dar es Salaam
8.	Faculty of Arts and Social Sciences - Open University of Tanzania
9.	College of Social Sciences and Humanities (CHSS) - University of Dodoma

10.	Development Studies Institute (DSI)-Sokoine University of Agriculture
11.	Centre for Sustainable Rural Development - Sokoine University of Agriculture
12.	Institute of Continuing Education (ICE) - Sokoine University of Agriculture
13.	Institute of Rural Development Planning (IRDP)
14.	Local Government Training Institute (LGTI)
15.	Tanzania Public Service Training College
16.	Tanzania Public Service Training College
17.	Uongozi Institute
18.	Community Development Institute (CDTI)- Tengeru
19.	Institute of Social Works
20.	Tanzania Gender Networking Programme (TGNP Mtandao)
21.	Hakielimu
22.	Twaweza
23.	School of Public Health & Social Sciences – Muhimbili University of Health & Allied Sciences
24.	Institute of Financial management (IFM)
25.	Tanzania National Business Council (TNBC)
26.	Confederation of Tanzania Industries (CTI)

3: UNIVERSITY COLLEGES

S/NO.	PUBLIC UNIVERSITY COLLEGES
1.	Mkwawa University College of Education
2.	Dar es Salaam University College of Education
3.	College of Forestry Wildlife and Tourism
4.	Solomon Mahlangu College of Science and Education

S/NO.	PRIVATE UNIVERSITY COLLEGES
1.	Kilimanjaro Christian Medical College
2.	Tumaini University Makumira, Dar es Salaam College
3.	Stefano Moshi Memorial University College
4.	Archbishop Mihayo University College of Tabora
5.	St. Francis University College of Health and Allied Sciences

6.	Jordan University College
7.	Stella Maris Mtwara University College
8.	Josiah Kibira University College
9.	St. Joseph University College of Management and Commerce
10.	Archbishop James University College
11.	Marian University College
12.	St. Joseph University College of Health and Allied Sciences
13.	Cardinal Rugambwa Memorial University College

4: UNIVERSITY CAMPUSES, CENTRES AND INSTITUTES

S/NO.	PUBLIC UNIVERSITY CAMPUSES, CENTRE AND INSTITUTES
1.	Institute of Marine Sciences, University of Dar es Salaam
2.	Mzumbe University Dar es Salaam Campus
3.	Mzumbe University Mbeya Campus
4.	Mzumbe University Mwanza Centre
5.	Kenyatta University, Arusha Centre

S/NO.	PRIVATE UNIVERSITY CAMPUSES, CENTRE AND INSTITUTES
1.	Jomo Kenyatta University of Agriculture and Technology, Arusha Centre
2.	St. Augustine University of Tanzania, Dar es Salaam Centre
3.	University of Arusha, Buhare Centre
4.	St. John's University of Tanzania, St. Mark's Dar es Salaam Centre
5.	St. John's University of Tanzania, Msalato Centre
6.	Tumaini University Makumira, Mbeya Centre
	Stefano Moshi Memorial University College, Mwika Centre
7.	Stefano Moshi Memorial University College, Town Centre
8.	St. Augustine University of Tanzania, Arusha Centre
9.	St. Augustine University of Tanzania, Mbeya Centre
10.	Tumaini University Makumira, Mbeya Centre

11.	Teofilo Kisanji University, Dar es Salaam Centre
12.	Teofilo Kisanji University, Tabora Centre
13.	St. John's University of Tanzania, Kigoma Centre
14.	Mount Meru University, Mwanza Centre